

Custodial Operations Policy and Procedures

8.8 Inmate publications and magazines

Policy summary

Inmate involvement in the production of publications may assist with rehabilitation and develop pro-social skills.

Inmates are permitted to develop publications that will allow the dissemination of news, observations, views and opinions that affect inmates only. The publication of inmates' magazines must comply with the following standards and must not infringe copyright laws.

Management of Public Correctional Centres Service Specifications

Service specification	Decency and respect Rehabilitation and reintegration
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Scope

This section applies to all correctional centres and other facilities administered by or on behalf of Corrective Services NSW (CSNSW) and all CSNSW employees.

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1 Inmate publications and magazines

1.1 Policy

Inmates are permitted to develop publications that will allow the dissemination of news, observations, views and opinions that affect inmates only. The publication of inmates' magazines must comply with the following standards and must not infringe copyright laws.

The Governor of the correctional centre is the publisher and is responsible for compliance with this policy. The editor must be an inmate and must be acknowledged in each edition.

1.2 Role of the publisher

The Governor is responsible for approving articles that have been submitted for publication. Any article that is not approved will be returned to the editor together with a written explanation. The original author of the article may make an appeal against the Governor's decision to the Director, custodial operations.

1.3 Procedure

	Procedure	Responsibility
1.	<p>Inmates are permitted to have creative input into an inmate publication. This publication must be:</p> <ul style="list-style-type: none">• a means for the dissemination of news, observations, opinions and views on issues affecting inmates only• reasonably balanced in the views and opinions print in articles• restricted to circulation within the generating correctional centre only. However, on request and with the Governor's approval, a publication may be sent to another correctional centre for the purpose of reprinting specific articles for the information of other inmates.• in printed in English only.	Governor/ Functional manager (FM)
2.	<p>The Content of the inmate publication must not:</p> <ul style="list-style-type: none">• be unduly provocative or divisive, but should tend towards enlightenment through creative articles, stories, verse, sketches or drawings• be contrary to good order and discipline or in any way subvert correctional centre security• be circulated within CSNSW only• contain advertisements, other than for government or public sector subsidised programs• breach copyright laws i.e. reprints of articles or illustrations from other journals, magazines, books, newspapers must be appropriately acknowledged and where necessary, permission obtained from the copyright holder• promote competitions or offer prizes.	Governor/ FM

	Procedure	Responsibility
3	A copy of each publication must be retained on Electronic Data Record Management System (EDRMS).	Governor/ FM

2 Quick links

- [Related COPP](#)
- [Forms and annexures](#)
- [Related documents](#)

3 Definitions

Copyright laws	The copyright law of Australia defines the legally enforceable rights of creators of creative and artistic works under Australian law.
CSNSW	Corrective Services NSW
EDRMS	Electronic Data Record Management System
FM	Functional Manager

4 Document information

Business centre:	Custodial Operations	
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1.0		Initial publication (<i>Replaces section 8.16 of the superseded Operations Procedures Manual</i>)
1.1	12/03/20	General formatting update and improvements