

Inmate Classification and Placement Corrective Services NSW

Return to Custody of High Security Inmate Management Committee (HSIMC) Inmates

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1 Overview

The policy and procedures within this document must be utilised in conjunction with the [OVERARCHING POLICY - Policy for Inmate Classification and Placement](#).

All staff must be familiar with the overarching policy prior to utilising this document.

The overarching policy and the instructions and procedures within this document apply to all staff involved in the inmate classification and placement processes within NSW correctional centres.

The High Security Inmate Management Committee (HSIMC) advises the Commissioner whether certain offenders (not confined to serious offenders or sentenced inmates) should be designated as High Security (HS), Extreme High Security (EHS), Extreme High Risk Restricted (EHRR) or National Security Inmate (NSI).

Excluding serious offenders, the HSIMC also makes recommendations to the Commissioner on HSIMC inmates' security classification and placement.

It is imperative the correct identification, notification and management of the return to custody of previous HSIMC inmates are followed.

2 Related documents

The policy and procedures within this document are to be implemented in conjunction with the relevant sections of the Custodial Operations Policy and Procedures (COPP) and other related policy and procedures.

- [Management of Public Correctional Centres Services Specifications](#)
- [Custodial Operations Policy and Procedures \(COPP\) - 3.5 HS, EHS, EHRR, NSI, AA and Cat 5](#)

3 Procedures for return to custody of HSIMC inmates

A category AA or A1 classification signifies that an inmate has been placed in the High Risk Management Correctional Centre (HRMCC). It should be noted that inmates with other classifications may also be held in the HRMCC whilst in the Assessment Stage, and be reclassified A1, A1E, A1U, A1EU when placed into the program. Special procedures are to be followed in making this recommendation.

This document must be utilised with the:

- [Inmate Classification and Placement - Initial Classification and Placement](#)
- [Inmate Classification and Placement - SORC and Subcommittee Managed Inmates](#)

In addition the following is required when an inmate who was previously managed by the HSIMC returns to custody:

3.1 Return to custody – HSIMC inmate

The return to custody of a HSIMC inmate is identified via the Offender Inmate Management System (OIMS) – Alerts screen, and previous classification and placement assessment/s.

The Manager/Deputy Manager Classification and Placement (M/DMCP) must refer the return to custody of a HSIMC inmate to the Assistant Director Inmate Classification and Placement (ADCP), prior to ratification of the Initial Classification and Placement Assessment.

In consultation with the ADCP, the Initial Classification and Placement Assessment is to be ratified by the M/DMCP with the approval comments to clearly record the consultation and any instructions.

The ADCP will refer the return to custody of a HSIMC inmate to the HSIMC, which will consider whether the designation under this committee is to occur.

3.2 Return to custody BOP – HSIMC inmate

Where a HSIMC managed inmate, who was actively managed by the HSIMC at the time of discharge to Parole, returns to custody on a Breach of Parole (BOP), the M/DMCP is to refer the inmate to the HSIMC Secretariat prior to ratification of the Initial Classification and Placement Assessment.

Where an inmate, who was not actively managed by the HSIMC at the time of discharge to Parole returns to custody on a BOP, the M/DMCP will ratify the Initial Classification and Placement Assessment in accordance with [Inmate Classification and Placement - Initial Classification and Placement](#).

3.3 Return to custody of inmate discharged from the High Risk Management CC

Where an inmate who was discharged from the High Risk Management Correctional Centre (HRMCC) last custody returns to custody on a BOP or on new charges. The M/DMCP must refer the inmate to the HSIMC Secretariat at SORC@dcj.nsw.gov.au prior to ratifying the Initial Classification and Placement Assessment. The referral must include a recommendation/s on classification and placement.

4 Procedure for return to custody of HSIMC inmates

| PROCEDURE | RESPONSIBILITY |
|--|------------------|
| 1 Identify return to custody of a HSIMC inmate | CPT, M/DMCP |
| 2 Refer to ADCP | M/DMCP |
| 3 Refer to the HSIMC for determination on continued HSIMC management | ADICP |
| 4 HSIMC inmate returns to custody on BOP: <ul style="list-style-type: none"> Actively managed by the HSIMC on discharge to Parole – must be referred to the HSIMC Secretariat Not actively managed by the HSIMC on discharge to Parole – M/DMCP to ratify assessment | M/DMCP M/DMCP |
| 5 Return to custody of inmate discharged from the HRMCC - must be referred to the HSIMC Secretariat with recommendation/s for classification and placement | M/DMCP |

5 Abbreviations

| ACRONYM | MEANING |
|---------|--|
| ADCP | Assistant Director Inmate Classification and Placement |
| BOP | Balance of Parole |
| COPP | Custodial Operations Policy and Procedures |
| EHRR | Extreme High Risk Restriction |
| HRMCC | High Risk Management Correctional Centre |
| HS | High Security |
| HSIMC | High Security Management Committee |
| NSI | National Security Risk |
| NSW | New South Wales |
| OIMS | Offender Information Management System |
| SORC | Serious Offenders Review Council |

6 Document history

| VERSION | DATE | REASON FOR AMENDMENT |
|---------|-----------------|--|
| 1.0 | 25 October 2019 | In line with Case Management Review outcomes |
| 1.1 | 23 October 2020 | General formatting update and improvements |
| 2.0 | 2 February 2021 | Full review conducted |