

#### NSW Community Justice Centres

Referral Form | NSW Courts

# Please note from 1/5/2025, CJC will only be accepting referrals for court ordered ‘mandatory’ mediation

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| REFERRER DETAILS | | | | | |
| Name: | | | Position: | | |
| Court House: | | Address: | | | P/Code: |
| Phone: | Email: | | | Fax: | |

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| 1. PARTY DETAILS (Please provide additional party details on separate sheet) | | | |
| Party A - Name: | | | |
| Address: | | | P/Code: |
| Phone: | Mobile: | Email: | |
| Is this party legally represented? No Unknown  Yes - please add solicitor details as follows: | | | |
| Name: | | Firm: | |
| Phone: | | Email: | |

|  |  |  |  |
| --- | --- | --- | --- |
| Party B - Name: | | | |
| Address: | | | P/Code: |
| Phone: | Mobile: | Email: | |
| Is this party legally represented? No Unknown  Yes - please add solicitor details as follows: | | | |
| Name: | | Firm: | |
| Phone: | | Email: | |

|  |  |  |  |
| --- | --- | --- | --- |
| Other - Name: | | | |
| Address: | | | P/Code: |
| Phone: | Mobile: | Email: | |
| Is this party legally represented? No Unknown  Yes - please add solicitor details as follows: | | | |
| Name: | | Firm: | |
| Phone: | | Email: | |

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| 1. TYPE OF COURT REFERRAL |
| Please note from 1/5/2025, CJC will only be accepting referrals for court ordered ‘mandatory’ mediation |

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| --- | --- | --- | --- | --- | --- | --- |
| LEGAL ACTION INFORMATION | | | | | | |
| APVO | Civil Claims | Small Claims | | Family | Children | Other |
| Case Number: | | | | | Orders in place:  Yes  No | |
| Date of next appearance */     /* | | | Appearance Type: Mention Hearing Other | | | |
| Court Jurisdiction: | | | Court Location: | | | |

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| Please email this referral form along with relevant Orders and Court Application emailed to [cjc-referrals@justice.nsw.gov.au](mailto:cjc-referrals@justice.nsw.gov.au)  No |

Privacy: This information will be sent to CJC, for the purposes of arranging mediation. It will not be used or disclosed for any purpose other than that permitted under the CJC Act 1983. Should parties wish to access or amend the personal information, please contact CJC

**SENSITIVE - Personal**